

# Festival of Trees

## Volunteer Form



Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone - Day: (    ) \_\_\_\_\_

E-mail: \_\_\_\_\_

**Volunteers must be at least 16 years of age**

\_\_\_\_ **YES**, I would like to receive periodic correspondence throughout the year about the Festival of Trees. (Available only by e-mail)

### Please mail this completed form to:

Festival of Trees  
 ATTN: Volunteer Coordinator  
 108 E. Willow Street  
 Normal, IL 61761

For questions, contact (309) 451-7254.

Please mark **ALL** options for available **TIMES** you would be interested in working:

### Set Up Times

Sat., Nov. 14  
 9 a.m. - 12 p.m.     11 a.m. - 2 p.m.

Sun., Nov. 15  
 12 p.m. - 3 p.m.     3 p.m. - 6 p.m.

Mon., Nov. 16  
 10 a.m. - 1 p.m.     1 p.m. - 5 p.m.     6 p.m. - 8 p.m.

Tues., Nov. 17  
 11 a.m. - 2 p.m.     2 p.m. - 5 p.m.     6 p.m. - 8 p.m.

Weds., Nov. 18  
 9 a.m. - 12 p.m.

### Festival Times

Thursday, November 19  
 8:45a - 12:00p  
 11:45a - 3:00p  
 2:45p - 5:30p  
 5:15p - 8:15p

Friday, November 20  
 8:45a - 12:00p  
 11:45a - 3:00p  
 2:45p - 5:30p  
 5:15p - 8:15p

Saturday, November 21  
 8:45a - 12:00p  
 11:45a - 3:00p  
 2:45p - 5:30p  
 5:15p - 8:15p

Sunday, November 22  
 8:45a - 12:00p  
 11:45a - 3:00p  
 2:45p - 5:30p

**Please indicate total number of shifts you are signing up for:**

- One Shift
- Two Shifts
- Other  
(please indicate #)

### Tear Down Times

Sunday, November 22  
 5:30p - 8:30p

Monday, November 23  
 8:00a - 12:00p

Please mark **ALL** options for available **AREAS** you would be interested in working:

### Various Areas

\_\_\_\_ **I am willing to help wherever needed.**

\_\_\_\_ **Set Up:** Prepare areas or help unload trucks prior to Festival.

\_\_\_\_ **Tear Down:** Help with clean up/take down after Festival closes.

\_\_\_\_ **Cookie Shop:** Assist customers, sell baked goods. Cashier duties.

\_\_\_\_ **Gift Shop:** Assist customers, sell gifts, package purchases.

\_\_\_\_ **Greeter:** Greet guests and volunteers upon arrival and direct them to appropriate areas.

\_\_\_\_ **Admissions / Tickets:** Collecting tickets, answering general questions, handing out programs

\_\_\_\_ **Tree Angels / Gingerbread Village:** Watching over the trees, village, assisting the public, answering general questions.

\_\_\_\_ **Out & About and Spa Trees:** Encourage bidding for some great food and fun, featuring surprise packages from area hotels, restaurants, and spas.

\_\_\_\_ **Costumes/Characters:** Dressing up as holiday characters and entertaining kids

\_\_\_\_ **Jingle Bell Junction:** Various duties in children's area



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**H**undreds of volunteers are needed to make the Festival of Trees a success. From setting up to staffing the gift shops to supporting the many activities during the four-day event . . . volunteers are involved in every aspect. If you can spare a few hours of your time, we would welcome your help! For more volunteer information, please complete and return this form by mail or call (309) 451-7254.

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**The Baby Fold**  
108 East Willow Street  
Normal, Illinois 61761  
Phone 309/452-1170  
Fax 309/452-0115  
[www.TheBabyFold.org](http://www.TheBabyFold.org)

# Festival of Trees

## VOLUNTEER FORM



*Get involved!*

**November 19 - November 22, 2009**  
**The Interstate Center**  
**Bloomington, Illinois**

[www.FestOfTrees.org](http://www.FestOfTrees.org)