



IRA Rollover Gift Instructions

The Baby Fold is a non-profit 501(c)(3) organization.

The Baby Fold
108 East Willow Street
Normal, IL 61761

Contact your IRA Administrator to initiate an IRA rollover to benefit The Baby Fold. The Administrator may have forms to request a transfer. If not, use this form. Contact Sam Guillory at 309-451-7202 to inform The Baby Fold of your intent to make an IRA charitable donation.

The Baby Fold's tax identification number is 37-0673453

Donor Name _____

Date: _____ To: _____
(Name of IRA Account Administrator)

Address: _____

City: _____ State: _____ Zip: _____

Please accept this letter as my request to make a direct charitable distribution from my individual retirement account # _____ to The Baby Fold, a tax exempt organization, as permitted by Sec. 408(d)(8) of the Internal Revenue Code of 1986, as amended. In your transmittal to The Baby Fold, please include my name and address as the donor of record and indicate the transfer is being made from my IRA Account. Please copy me on your transmittal.

Please issue a check in the amount of \$ _____ payable to The Baby Fold at the address below:

The Baby Fold
c/o Sam Guillory
VP of Development and Public Relations
108 E. Willow
Normal, IL 61761

Phone: 309-451-7202
Email: sguillory@thebabyfold.org

DONOR CONTACT INFORMATION & SIGNATURE

It is my intention that this distribution qualify for exclusion from my taxable income during the current tax year. Therefore, it is imperative that this distribution be delivered to The Baby Fold no later than December 31.

If you have questions or need to contact me, I can be reached at this telephone number:

() _____ - _____.

Thank you for your assistance with this request.

Address: _____

City: _____ State: _____ Zip: _____ Sincerely,

(Signature)

(Please print name)

(Donor instructions on reverse side)



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DONOR INSTRUCTIONS

To enable The Baby Fold to anticipate receipt of your gift and designate it to the purpose you choose, please send a completed copy of this form to:

The Baby Fold
c/o Sam Guillory
VP of Development and Public Relations
108 E. Willow
Normal, IL 61761

Please designate my gift for (check one):

_____ Highest Priorities of The Baby Fold

_____ Specific Purpose: (please describe below)

**List a split gift by percentage of IRA Rollover total dollar amount.*

If you wish to have your IRA Administrator make your qualified charitable distribution via electronic cash transfer or transfer of securities, please contact Sam Guillory and she can provide the information needed.